



DEPARTMENT OF THE NAVY  
CHIEF OF NAVAL PERSONNEL  
WASHINGTON, D.C. 20370-5000

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15 Jan 15

MEMORANDUM FOR DISTRIBUTION

From: Director, Resource Management Division (N10)/BUPERS  
Comptroller (PERS 7)

Subj: MILITARY PAY AND ENTITLEMENTS KEY AUDIT SUPPORTING  
DOCUMENTATION

Ref: (a) FMO Memorandum for Distribution: Guidance on  
Retaining Documentation to Support Current and Future  
Department of the Navy Financial Statement Audits  
dated 15 Mar 12

Encl: (1) Military Pay and Entitlements Key Supporting  
Documents Matrix

1. In order to efficiently and effectively respond to audit requests for the Military Pay (MILPAY) Segment, BUPERS developed a Military Pay and Entitlements Audit Key Supporting Documents (KSD) matrix. The KSD matrix (enclosure (1)) outlines 95 Navy Pay entitlements, along with the attributes for each entitlement, the required documentation, and the retention location of such documents.

2. BUPERS collaborated with pay and entitlement subject matter experts (SMEs) across the enterprise to create the original matrix, and will continue to work with these individuals to update the matrix as new entitlements are authorized for payment or other changes are needed. The KSD matrix remains a working document. The key documents identified within the matrix are consistent with what we expect the auditors to require when validating information related to a servicemember's pay.

3. Commands and Personnel Support Detachments (PSDs) should continue to follow all applicable document retention guidance as directed by the Department of Defense and the Department of the Navy, as outlined in reference (a).

4. My point of contact is Mr. Dan Mendoza and can be reached at danilo.r.mendoza@navy.mil or (703) 604-5883.

*C. J. Cotton*  
C. J. COTTON

**Navy MilPay Key Supporting Documents (KSD) List**

**Version: 08 December 2014**

The list below outlines the supporting documentation identified to substantiate the MilPay entitlements. Please note that this list is not all-inclusive and does not cover every entitlement or all possible supporting documentation which will be accepted. If supporting documentation provided is not listed below please confirm that the document provided is an OFFICIAL government form.

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
<b>BASIC PAY, BAS and BAH</b>						
<b>Basic Pay</b>	The amount paid to a every member based on the member's pay grade and total years of creditable service. Pay Grade is converted from a member's rank or rate. Years of creditable service is computed using Pay Entry Base Date, an arbitrary date based on current active service and prior service. When the member is promoted mid month, they will receive portion of basic pay at the different rates.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 1 for Officers and Enlisted and Ch. 38 for Midshipmen.	Member reports to Active Duty	Member Pay Grade - Enlisted	Exam Profile Data	NSIPS	No
				Navy wide NETPDTTC List of Advancement	NETPDTTC/OPNAV N13	No
				Special Advancements - Letter from command (Ex: Command Advancement Program, Ceremonial Guard, DON Sailor of the Year Program, Navy Recruiter Enlisted Advancement Program)	Activities/Commands	No
				Letter authorizing spot/field promotions	PSD/Commands	Yes
				Enlistment documents authorizing pay grade after completion of school with graduation roster or equivalent	PSD/School Program Managers	Yes
				Enlistment documents authorizing advanced pay grade for prospective BUMED Officers are attending school	BUMED - Accessions Dept.	Yes
				Oath of Office (NAVPERs 1421/7)		Yes
				NAV ADMIN Messages	NPC Website	No
				Student Enrollment Screen Shot	USNA	No
				Statement of Understanding (Upon Entry)	USNA	No
Member Pay Grade - Officer				DD Form 1966: Record of Military Processing		Yes
				DD Form 4: Enlistment/Reenlistment Document		Yes
Member Pay Grade - Midshipmen				Immediate Reenlistment Contract		Yes
				Statement of Service	PERS-312 (Enlisted)	Yes
Pay Entry Base Date - Enlisted				Statement of Service	PERS-835 (Officers)	Yes
				Statement of Service	PERS-911 (Reserves)	Yes
Pay Entry Base Date - Officer						
Pay Entry Base Date - Midshipmen				N/A		
<b>Basic Allowance for Subsistence</b>	Basic Allowance for Subsistence (BAS) is paid to every member to cover the costs of food/meals. Except as otherwise provided by law, each member of a uniformed service entitled to basic pay is entitled to BAS. A member is paid a standard rate based on whether he/she is enlisted or an officer (or warrant officer).  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 25	Member reports to Active Duty	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
<b>Missed Meals</b>	When a member does not have available messing facilities due to temporary orders or other reasons, they are entitled to the prescribed missed meals rates for each meal missed. The rates are published on a yearly (calendar year) basis.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 12, Ch. 19	Member goes on temporary orders	Authorization for Missed Meals	Temporary Orders authorizing missed meals	PSD/Commands	No
<b>Commuted Rations (COMRATS)</b>	Midshipmen are authorized to mess separately during holidays and thus accrue a daily rate for rations, known as COMRATS (or Commuted Rations).  Refer to United States Naval Academy Midshipman Stipend and Annual Budget Book (for the current Academic Calendar Year).	Midshipmen goes on break and is authorized	Member Pay Grade (Midshipmen)	<a href="#">See Basic Pay Entitlement</a>		
			USNA Holiday Break Period	USNA Academic Calendar	Online	No
			CY Daily COMRATS Rate	USNA Budget Book	Online	No
<b>Basic Allowance for Housing (BAH)</b>	Basic Allowance for Housing (BAH) provides a member a monthly allowance for housing. BAH is intended to pay only a portion of housing costs. BAH differs by permanent duty station and is calculated using the BAH calculator online.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 26. Refer to DFAS Military Pay Secondary Dependency Guide for further information on qualifying secondary dependents and the appropriate forms.	Member reports to Active Duty OR Moves from Govt Quarters to privatized housing	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Permanent Duty Station	PCS Orders	NSIPS; NCMCPS	Yes
			Dependency Status	NRD Letter of Assignments for Recruiters Endorsed PCS Orders (Mid Month Moves)	NRD	No
			BAH Approval (Only Special Cases)	NAVPERs 1070/602 (Certified & Signed Page 2) DD Forms 137-3 to 137-7 for Secondary Dependents	PSD/Commands	No
				Depends on the situation	OMPF	Yes
<b>Partial BAH</b>	This is given to certain military based on their pay grade and dependency status. For E-3 and below, they must reside in governments quarters if they are single. For certain cases E-4 and higher they can apply to live off base but it must be approved. This is required for single E-6 and below for shore duty, single E-4 over four years of service and E-5 and below for sea duty or military member married to another military member without children both assigned to sea duty.  Refer to Joint Travel Regulations, Volume 1 Ch. 10 "Housing Allowances" for further details.	Member reports to Active Duty	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
			Sea Duty	<a href="#">See Career Sea Pay Entitlement</a>		
<b>BAH Differential</b>	The amount for a member who is assigned to single-type quarters and who is authorized a basic allowance for housing solely by reason of the member's payment of child support. Child support amount must exceed the BAH DIFF amount.  Refer to Joint Travel Regulations, Volume 1 Ch. 10 "Housing Allowances" for further details.	Member required to pay child support	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
			Residence in Single Quarters	<a href="#">See Partial BAH Entitlement</a>		
<b>Transit BAH</b>	Transit BAH is a temporary housing allowance paid while a member is in a travel or leave status between permanent duty stations, provided the member is not assigned GOVT QTRS. The Transit rate continues during proceed time and authorized delays en route, including TDY en route.  Refer to Joint Travel Regulations, Volume 1 Ch. 10 "Housing Allowances" for further details.	Member is en route to ultimate Duty Station	Eligibility (Confirmation support is higher than BAH DIFF Rate)	NAVPERs 1070/602 (Certified & Signed Page 2)	OMPF	Yes
			Cases of Non Payment (Special Cases)	Documentary Proof of claimant Support	DFAS	No
			Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
			Transit Time (In Days)	Endorsed PCS Orders (Mid Month Moves)	PSD/Commands	No

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
<b>Housing and Living Allowances</b>						
Overseas Housing Allowance	Overseas Housing Allowance (OHA) provides a monthly allowance for housing when no government base housing is available overseas. OHA is composed of a rental allowance and a utility allowance, but is only intended to pay a portion of these expenses.  Refer to Joint Travel Regulations VOLUME I, CHAPTER 10 "HOUSING ALLOWANCES" for further details.	Member reports to OCONUS PDS	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Permanent Duty Station	<a href="#">See Basic Allowance for Housing</a>		
			Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
			Approval	DD Form 2367: Individual Overseas Housing Allowance Report Commander, Naval Region Japan Approval Letter (For all OHA-Philippines)	PSD/Commands (Alt: Local Housing Office)	No
			Effective Date	Rental lease agreements, lease agreement extensions and lease cancellations (With English translation) Mortgage Agreement with mortgage amount computed in dollars (For purchased homes) (With English translation)	PSD/Commands (Alt: Local Housing Office)	No
Family Separation Housing Allowance (FSH-O)	FSH-O is provided to members on unaccompanied tours overseas who are unable to stay in government quarters but still are supporting a family stateside. In such situations, members are eligible to receive OHA at the without dependents rate and Basic Allowance for Housing at the with-dependents rate for their family.  Refer to Joint Travel Regulations VOLUME I, CHAPTER 10 "HOUSING ALLOWANCES" for further details.	Member reports to OCONUS PDS	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Permanent Duty Station	<a href="#">See Basic Allowance for Housing</a>		
			Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
			Dual Entitlement Eligibility (BAH and OHA)	DD Form 2367: Individual Overseas Housing Allowance Report Rental lease agreements, lease agreement extensions and lease cancellations (With English translation)	PSD/Commands (Alt: Local Housing Office)	No
Move-in Housing Allowance	Move in Housing Allowance (MIHA) is an entitlement for move-in costs associated with occupying privatized housing covered under the OHA program. MIHA is not payable to a member occupying Government Housing. MIHA does not cover move-out costs. In most cases, a member authorized OHA is authorized MIHA. The three types include Rent, Security and Miscellaneous.  Refer to Joint Travel Regulations VOLUME I, CHAPTER 10 "HOUSING ALLOWANCES" for further details.	Member reports to OCONUS PDS	Approval - MIHA Initial	DD Form 2367: Individual Overseas Housing Allowance Report	PSD/Commands (Alt: Local Housing Office)	No
			Approval - MIHA Rent and/or Security	DD Form 2556: Move in Housing Allowance Claim Form	PSD/Commands	No
			Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
Family Separation Allowance - Restricted	In general, the Family Separation Allowance (FSA) entitlement provides compensation for added expenses incurred because of an enforced family separation. There are three types included.  <b>FSA Restricted:</b> Member is on unaccompanied tour usually due to dependent's medical reasons or dangerous conditions at the duty station.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 27	Member with dependents reports to OCONUS PDS unaccompanied	Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
			Restricted/Unaccompanied Tour	DD Form 1561: Statement to Substantiate Payment of FSA DOD/DON/Local Base Commander Housing and Dependent Entry Requirements and Approval Policy	PSD/Commands	No
			Overseas Screening Authorization (Medical Cases)	NPC/PSD/Commands	No	
			Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
Family Separation Allowance - Ship	<b>FSA Ship:</b> Member is on duty aboard a ship, and the ship is away from the homeport continuously for more than 30 days.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 27	Ship departs homeport and remains away for 30+ Days	Amount of time the member has been away from dependents ( <b>more than 30 days required</b> )	DD Form 1561: Statement to Substantiate Payment of FSA	PSD/Commands	No
			Location of Dependents ( <b>Live 50+ mi away from the member</b> )	DD Form 1561: Statement to Substantiate Payment of FSA	OMPF	Yes
Family Separation Allowance - Temporary	<b>FSA Temporary:</b> Member is on temporary duty (TDY) (or temporary additional duty [TAD]) away from the permanent station continuously for more than 30 days  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 27	Member departs for temporary orders for 30+ days	Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
			Amount of time the member has been away from dependents ( <b>more than 30 days required</b> )	DD Form 1561: Statement to Substantiate Payment of FSA TAD Orders or PCS Orders ( <i>Depends on nature of duty</i> )	PSD/Commands	No
CONUS Cost of Living Allowance	CONUS Cost of Living Allowance (CONUS COLA) compensates members for being stationed in certain "high cost" locations within the contiguous United States.  Refer to Joint Travel Regulations, VOLUME I, CHAPTER 8 "COST-OF-LIVING ALLOWANCE FOR MEMBERS ASSIGNED TO HIGHCOST AREAS IN CONUS" for further details.	Member reports to duty in an approved "high cost" location	Location of Dependents ( <b>Live 50+ mi away from the member</b> )	DD Form 1561: Statement to Substantiate Payment of FSA	PSD/Commands	No
			Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
Cost of Living Allowance	The Overseas Cost of Living Allowance (OCOLA) is a non-taxable allowance designed to offset the higher overseas prices of non-housing goods and services. Overseas COLA is intended to equalize purchasing power so that members can purchase the same level of goods and services overseas as if they were stationed in CONUS.  Refer to Joint Travel Regulations VOLUME I, "Ch. 9: OCONUS COLA & TLA" for further details.	Member reports to OCONUS PDS	Pay Entry Base Date	<a href="#">See Basic Pay Entitlement</a>		
			Permanent Duty Station	<a href="#">See Basic Allowance for Housing</a>		
			Dependency Status	<a href="#">See Basic Allowance for Housing</a>		
			Number of dependents	Command Sponsorship Approval Letter (For dependents acquired outside of the PDS)	Commands	No
COLA (Prorated)	In some OCONUS areas, a member and/or dependent incurs significant mandatory and excessive expenses for items that a CONUS-based member never incurs. For these expenses, payment is a dollar for dollar reimbursement for a specifically authorized expense at designated authorized locations. Currently the only authorized expense is the annual driving tax in Singapore.  Refer to Joint Travel Regulations VOLUME I "Appendix J: COLA Indexes, Part 2: COLA Unique Expenses" for further details.	Member reports to Singapore and possesses a car	Permanent Duty Station	<a href="#">See Basic Allowance for Housing</a>		
			Approval with tax amount	Receipt of paid driving tax	PSD	No
			Exchange Rate	Documented DDO Exchange Rate on day of payment	PSD/Commands	No
Temporary Lodging Allowance	The Temporary Lodging Allowance is intended to partially pay for lodging/meal expenses when a member/dependents must occupy temporary quarters OCONUS. Member must show that government quarters are not available and they are actively looking for more permanent housing.  Refer to Joint Travel Regulations VOLUME I, "Ch. 9: OCONUS COLA & TLA" and the Local TLA Policies (found on the MPTE Share Point) for further details.	PCS Orders to OCONUS location	Permanent Duty Station	<a href="#">See Basic Allowance for Housing</a>		
			Dependency Status (Children's Birthdays may be necessary)	<a href="#">See Basic Allowance for Housing</a>		
			Must be lodging in temporary quarters OCONUS.	C/O Designation letter verifying no GOVT QTRS were available for those specific dates Temporary Lodging Allowance computation worksheet(s) with all lodging receipts	PSD/Commands	No
Family Subsistence Supplemental Allowance (FSSA)	A member is eligible for Family Subsistence Supplemental Allowance (FSSA) if the member is serving on Active Duty, is eligible for BAS, has at least one dependent in the house, FSSA Household Income is within 130 percent of the poverty line as determined by the United States Department of Agriculture and has applied and been certified to receive it.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 25	Applied and been certified to receive the FSSA payment	Approval	DD Form 2857: Family Subsistence Supplemental Allowance Application	OPNAV N130C3	No

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?	
<b>Special Pays and Incentive Pays</b>							
Career Sea Pay	Career Sea Pay (CSP) is special pay for recognition of the greater than normal rigors of assignment to sea duty, specially a member who is assigned to unusually arduous sea duty. The monthly rate may not exceed \$750.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 18. See Table 18-3 for Monthly Rates.	Member reports to sea duty location	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>			
			Category A Vessel qualifications	PSC Orders to a Class A ship	NSIPS; PSD/Commands	No	
			Category A Interim Credit	Designation Letter or memo entitling the member to Career Sea Pay and the number of days	PSD/Commands	No	
			Category B Vessel qualifications	Designation Letter or memo entitling the member to Career Sea Pay and the number of days	PSD/Commands	No	
			Cumulative Years of Sea Duty service	History of Assignments Designation Letters (If available, considering the documentation retention policy when the credit was earned)	NSIPS PSD/Commands	No No	
Career Sea Pay Premium	Career Sea Pay Premium (CSP-P) is given to a member who has been eligible for CSP for three consecutive years. The Military Department Secretaries have determined the monthly rate for all members is \$100.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 18	Member remains aboard a ship for 36+ months	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>			
			Proof of CSP Entitlement	<a href="#">See Career Sea Pay Entitlement</a>			
			36 Months of Consecutive Sea Duty	History of Assignments (Combined with PCS Orders, TDY/TAD Orders, Designation Letters etc.)	NSIPS	No	
Hazardous Duty Incentive Pay	The HDIP entitlement is additional pay provided when member is in compliance with competent orders to perform any hazardous duty. Members who qualify for incentive pay for more than one type of hazardous duty may receive no more than two payments for the same period. Monthly rate per pay is \$150. <b>Different types of hazardous duty include Chemical Munitions Duty Pay, Toxic Fuels, Toxic Pesticides, Dangerous Viruses (or Bacteria) Lab Duty, Maritime Visit, Board, Search and Seizure (VBSS) Duty, Polar Region Flight Operations Duty and Experimental Stress Duty.</b>  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 24	Orders requiring Hazardous Duties	Assignment to Hazardous Duty		PCS Orders to fill Billet	NSIPS	No
					C/O Letter with a roster including the member's name and proficiency requirements for the particular pay type	PSD/Command	No
Experimental Stress Duty Pay - High-Pressure Chamber	Member eligible for Hazardous Duty Incentive Pay if Experimental Stress Duty - High Pressure Chamber duty is performed by the member under competent orders at the Permanent Duty Station within a high-pressure (hyperbaric or recompression) chamber or hyperbaric complex as a human test subject or as a recompression chamber/hyperbaric complex inside instructor-observer  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 24	Member performing Experimental Stress Duty - High Pressure	Assignment to Hazardous Duty	<a href="#">See Hazardous Duty Pay Entitlement</a>			
			NEC	<a href="#">See Diving Pay Entitlement</a>			
Hazardous Duty Location Pay	The HDP-L entitlement is additional pay provided when member is on permanent change of station duty or temporary/deployed/attached duty for 30+ days in certain locations. These locations are outlined in Figure 17-1.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 17	Certain Orders to Specific Hardship Duty Location Pay Areas	Orders to HDP-L area for 30+ days (Permanent)	PCS Orders		PSD/Command	No
			Orders to HDP-L area for 30+ days (Temporary)	Temporary Orders with endorsements		PSD/Command	No
Demo Pay	Additional pay given to a member who is involved in the demolition of explosives as a primary duty, including training for this duty. Members who qualify for incentive pay for more than one type of hazardous duty may receive no more than two payments for the same period. Monthly rate per duty is \$150.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 24	Orders requiring Demolition Duties	Assignment to Duty Involving Demolition of Explosives	<a href="#">See Hazardous Duty Pay Entitlement</a>			
Diving Pay	Additional pay given to a member who is a designated diver that maintains diving qualifications and is assigned to diving duty under competent orders. A naval enlisted member is paid a rate based on their NEC.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 11. For Diving Duty rates, see table 11-3 for Enlisted and 11-4 for Officers.	Orders requiring Diving Duties	Assignment to Dive Pay Duty (or Dive Pay entitlement eligibility).	<a href="#">See Hazardous Duty Pay Entitlement</a>			
			NEC	PCS Orders	NSIPS	No	
				C/O Designation Letter authorizing Dive Pay (to include Member's NEC)	PSD/Commands	No	
Parachute Pay	Additional pay given to a member who performs parachuting as an essential part of military duty. Qualified members are those who have received a designation as a parachutist or parachute rigger, or are undergoing training for such designations, who are required by competent orders to engage in parachute jumping from an aircraft in aerial flight, and who meet the minimum performance requirements (i.e. specified number of jumps over a certain period of time).  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 24	Orders requiring Parachute Duty	Assignment to Parachute Pay and Eligibility Requirements	PCS Orders	NSIPS	No	

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
HALO Pay	High Altitude Low Opening (HALO Pay) given to members are who have graduated from the United States Army Military Free Fall Course or a Military Service recognized equivalent course; have received a designation as a HALO parachutist, or are undergoing training for such designation; and are required by competent orders to engage in parachute jumping at high altitudes without use of a static line from an aircraft in aerial flight.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 24	Orders requiring Parachute Duty & Certified in Free Fall Parachute Jumping	Assignment to HALO Pay and Eligibility Requirements	PCS Orders	NSIPS	No
			Completion of United States Military Free Fall Course (or equivalent)	NSIPS Training Summary Screen Shot (if Free Fall course is included)	NSIPS	No
				Copy of US Military Free Fall course certificate	PSD/Commands	Yes
Flight Deck Pay	Additional pay provided to a member who serves on the crew of an eligible air capable ship or an aviation unit operating from such a ship, fixed-wing-aircraft carrier or an aviation unit operating from that type of carrier; ordered to duty in a billet which requires frequent and regular participation in flight operations; participates in four days of flight operations, or the equivalent, within a calendar month on the flight deck of an eligible air capable ship and not receiving incentive pay for any other type of hazardous duty. Members receiving incentive pay for any other type of hazardous duty are not entitled for the same period.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 24	Completes Flight Deck Duty Requirements in the month	Assignment to Flight Deck Pay and eligibility requirements	<a href="#">See Hazardous Duty Pay Entitlement</a>		
Imminent Danger Pay or Hostile Fire Pay	Imminent Danger Pay (IDP) is paid when a member is on official duty in a designated IDP area.  Hostile Fire Pay is paid when a member is subjected to hostile fire or explosion of a hostile mine. Paid on a daily prorated basis, monthly rate is \$225.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 10. See Figure 10-1 for Designated HFP or IDP areas.	Reports to Imminent Danger Location OR Hostile Fire Incident during Active Duty	Permanent Duty Station	PCS Orders (to show permanent duty station in an IDP area)	NSIPS	No
			Unclassified - Eligibility	CO or designee letter authorizing IDP/HFP pay entitlement to include documentation like TEMDU orders if applicable (to start or credit the entitlement)	PSD/Commands	No
				CO or designee letter that stops the entitlement if entitlement was started on a separate letter.	PSD/Commands	No
			Classified - Eligibility	C/O or designee letter that credits the member for a previous period of HFP or IDP	PSD/Commands	No
Command Responsibility Pay	Command Responsibility Pay (CSRP) is an additional pay provided to officers serving in an area with a high amount of responsibility. These positions have been determined to be of a critical nature to supporting at the Armed Forces. Members are paid \$50 (O-4 and below), \$100 (O-5) or \$150 (O-6). A member ranked O-7 and above cannot receive this pay.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 3	Assignment to billet requiring an unusually high amount of responsibility	Member Pay Grade (O-6 and below)	<a href="#">See Basic Pay Entitlement</a>		
			Assignment to CSRP billet	PCS Orders	NSIPS	No
				C/O letter verifying member is entitled to this pay and date of assignment	PSD	No
Continuous Submarine Duty Pay	Member is eligible for Continuous Submarine Duty Incentive Pay if they have performed operational submarine duties for at least 6 of first 12 years of service or at least 10 years of the first 18 years of service. Member can earn this pay through 26 years of service. However if after 18 years of service, member is between 8 and ten years of submarine duty, only eligible to receive the pay through 22 years of service.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 23. See Tables 23-3, 23-4, and 23-5 for Rates Payable.	Member attained the correct amount operation sub duty before 12 and 18 years of service	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Pay Entry Base Date	<a href="#">See Basic Pay Entitlement</a>		
			Date and Location of service (on Submarine)	PSC Orders	NSIPS	No
			Cumulative Years of Submarine Duty service	History of Assignments	NSIPS	No
Operational Submarine Duty Pay	Additional pay given to a member who participates in the frequent performance of operational submarine duty required by competent orders.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 23. See Tables 23-3, 23-4, and 23-5 for Rates Payable.	Orders requiring Submarine Duty	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Date and Location of service (on Submarine)	PSC Orders	NSIPS	No
			Cumulative Years of Submarine Duty service	History of Assignments	NSIPS	No

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
Special Duty Assignment Pay	Special Duty Assignment Pay (SDAP) is additional pay given to an enlisted member to compensate for duties designated by the Secretary of Defense as being extremely difficult or involving an unusually high amount of responsibility.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 8. See Special Duty Assignment NAVADMIN (updated yearly) for more information on eligibility.	Assignment to special duty	Member Pay Grade (E-3 or higher)	<a href="#">See Basic Pay Entitlement</a>		
			Unclassified - NEC	Designation letter indicating the member's entitlement to Special Duty pay and their NEC	PSD/Commands	No
				PCS Orders (combined with SDAP Instruction)	NSIPS	No
				NEC Description Screen Shot (Combined with SDAP Instruction)	NSIPS	No
		Classified - NEC	CO or designee letter certifying and authorizing entitlement at the correct SDAP levels based on local command qualification determination and authorized assignment designated for award of SDAP	PSD/Commands	No	
Aviator Pay/Aviation Career Incentive Pay	The Aviation Career Financial entitlement is a financial incentive for officers to serve as military aviators throughout a military career. Payment ranges from \$125 to \$840 per month, determined by years of aviation service as an officer.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 22	Orders requiring Aviation Service	Member Pay Grade (Less than O-6)	<a href="#">See Basic Pay Entitlement</a>		
			Months of Flying	Aviation Career Summary Screen Shot	PERS435	No
			Gate	Aviation Career Summary Screen Shot	PERS435	No
Foreign Language Proficiency Bonus	Foreign Language Proficiency Pay is given to a member whose specialty, military duties or a critical need require proficiency in a foreign language. The entitlement qualifications differ based on language, billet and command. The minimum per month is \$100, but it can be paid out in yearly lump sum if qualifications are met.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 19 and OPNAV Instructions 7220.7G and 5400.46.	Certification of Proficiency (Renewed Annually)	FLPB Situational Eligibility	DMVC Testing Profile Print Out	OPNAV N13	No
			Proficiency in Foreign Language approved via the Strategic Language List (SLL) or DoD approved language list	DMVC Testing Profile Print Out		
			Priority of Need for Language in service (Immediate, Emerging/Enduring, other DoD approved languages)	DMVC Testing Profile Print Out		
			Proficiency Level (ILR Skill Level)	DMVC Testing Profile Print Out		
Assignment Incentive Pay	A member may be paid Assignment Incentive Pay (AIP) for performing service in an assignment designated by the Secretary of Defense. It will appear on the member's LES as "Saved Pay".  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 15	Orders to an eligible Assignment Incentive Pay Area	Assignment to a designated Assignment Incentive Pay Area	PCS Orders (Including the amount of AIP)	NSIPS	No
				CO or designee dated letter or NAVPERS 1070/613 indicating the member's entitlement to Assignment Incentive Pay and the entitlement amount per current policy/instructions	OMPF	Yes
			Classified Assignments	TBD		
Flying Duty Pay (HDIP for Flying Duty)	Member eligible for Hazardous Duty Incentive Pay for Flying Duty when: under competent orders to participate in regular and frequent aerial flights as a crew or non-crew member, is not currently receiving Aviation Career Incentive Pay or Career Enlisted Flyer Incentive Pay.  DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 22	Participate in regular and frequent aerial flights as a crew or non-crew member	Authority to participate in regular and frequent aerial flights as a crew or non-crew member	PCS Orders	NSIPS	No
				TEMDU Orders	PSD/Command	No
			Approval	CO's letter authorizing payment of entitlement and assignment to appropriate billet	PSD/Command	No
High-Deployment Allowance (HDA)	High Deployment Allowance (HDA) is an entitlement provided to those who have been deployed for multiple, long tours in a short period of time. A deployed member is eligible only if they have been consecutively deployed for 191 or more days as of the current month and has been deployed for a total of 401 or more of the preceding 730 days. Leave while deployed does not count as eligible time, neither does hospitalization at the Permanent Duty Station. A member may be paid a monthly rate as determined by the Secretary concerned, not to exceed \$1,000 per month.  <del>Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 66</del> HDP-T will be paid at a rate of \$495 per month, prorated daily. Sailors become eligible for HDP-T when deployed for 221 or more consecutive days in an operational deployment.  Refer to September 2014 NAVADMIN "Authority to Pay Hardship Duty Pay -TEMPO to Compensate for Extended Deployments".	Member passes 191 days of straight deployment	Authority to accumulate member's deployment days	DOD/DON letter authorizing accumulation of member's deployment days for the purpose of HAD	NPC Website	No
			Approval of Number of days considered to be deployed	NAVPERS 1070/613 (With number of days considered to be deployed for HAD)	OMFP/PSD/Command	Yes
				CO or designee letter authorizing the entitlement	OMFP/PSD/Command	Yes
Hardship Duty Pay - Tempo	Refer to September 2014 NAVADMIN "Authority to Pay Hardship Duty Pay -TEMPO to Compensate for Extended Deployments".	Member passes 221 days of straight deployment	Approval of Number of days considered to be deployed (Ship)	CO letter authorizing the entitlement and the start date of deployment with a list of all eligible Sailors on board (List will be electronically signed)	Command/DFAS	No
			Approval of Number of days considered to be deployed (Individual Augmentee)	CO or designee letter authorizing the start of the entitlement and the start date of deployment	Command/DFAS	No
Increased Pay and Allowances for Academy Officials	A commissioned officer serving as an appointed official at a Military Service academy is entitled to the pay grade, pay, and allowances held by law for the position.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 39	Member reports as an appointed official at a Military Service Academy	Member Pay Grade (Officer)	<a href="#">See Basic Pay Entitlement</a>		
			Pay Entry Base Date (for Professors)	<a href="#">See Basic Pay Entitlement</a>		
			Position	PCS Orders	NSIPS/PSD/Command	No
Overseas Tour Extension Incentive Program	Member is eligible for Overseas Tour Extension Incentive Program (OTEIP) bonus or special pay when they have completed a tour in a OCONUS region and executed an OTEIP agreement with the Navy to extend the tour for no less than one year. Payment is limited to \$80/month or \$2000 lump sum bonus.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 14	Member executed an OTEIP agreement with the Navy	Serving on the tour at an OCONUS location	PCS orders	NSIPS	No
			Entitlement agreement and approval	Naval Message issued by Program Manager	PERS-40CC	No
				NAVPERS 1070/613 to document the entitlement	OMPF	Yes

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
<b>Clothing Allowances</b>						
<b>Standard Initial Clothing Allowance</b>	The Standard Initial Clothing Allowance is provided to enlisted members of the U.S. Navy upon initial enlistment or upon special qualification. The member receives a portion of this allowance in cash through their LES.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 29. See Table 29.1 for Standard Initial Clothing Allowances.	Member enlists into the U.S. Navy	Member Pay Grade (Enlisted)	<a href="#">See Basic Pay Entitlement</a>		
			Gender	PCS Orders	NSIPS	No
			Date of Enlistment	<a href="#">See Basic Pay Entitlement</a>		
<b>Special Initial Clothing Allowance</b>	The Special Initial Clothing allowance is provided in certain instances to enlisted members of the Navy, like promotion to chief (which requires a different uniform). Other special clothing instances are outlined in Table 29.2 Special Initial Clothing Allowances for rates.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 29.	Orders requiring Additional or Civilian Clothing	Member Pay Grade (Enlisted)	<a href="#">See Basic Pay Entitlement</a>		
			Assignment	PCS Orders	NSIPS	No
			Approval	CO or designee letter authorizing member to receive Extra Clothing allowance	PSD / OPNAV N131U	No
<b>Permanent (or Temporary) Duty Civilian Clothing Allowance</b>	The Civilian Clothing Allowance covers unusual circumstances when the member may require civilian clothing to perform his/her assigned duties for a temporary or extended period of time.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 29.	Orders requiring Civilian Clothing	Assignment requiring civilian clothing	PCS Orders	NSIPS	No
			Approval	CO or designee letter authorizing member to receive Extra Clothing allowance	PSD / OPNAV N131U	No
<b>Supplementary Clothing Allowance</b>	The Supplementary Clothing Allowance covers unusual circumstances when the member may require additional uniform items (supplementary) or when a member requires civilian clothing to perform his/her assigned duties.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 29. See Table 29-5 for assignments that permit a supplementary clothing allowance and rates.	Orders requiring Additional or Civilian Clothing	Member Pay Grade (Enlisted)	<a href="#">See Basic Pay Entitlement</a>		
			Assignment requiring additional clothing	See Civilian Clothing Allowance		
			Approval	CO or designee letter authorizing member to receive Extra Clothing allowance	PSD / OPNAV N131U	No
<b>Clothing Replacement Allowance</b>	Cash Clothing Replacement Allowances are provided to enlisted members upon the anniversary month each successive year following the provision of an initial clothing allowance. Cash clothing replacement allowances are for replacement of required uniform items based on a normal wear rate.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 29.	Anniversary Date of Member joining the Navy	Pay Entry Base Date (E-1 through E-6)	<a href="#">See Basic Pay Entitlement</a>		
<b>Special Clothing Replacement Allowance</b>	Cash Clothing Replacement Allowances are provided to enlisted members upon the anniversary month each successive year following the provision of an initial clothing allowance. For those who have been promoted to chief, they will be paid the replacement allowance in the Anniversary month of their promotion to chief.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 29.	Anniversary Date of promotion to chief	Promotion Date (E-7 through E-9)	Promotion History	NSIPS	No
<b>Officers' Uniform and Equipment Allowance</b>	The Uniform and Equipment Allowance is given to a member when he/she commissions into the Navy as an officer. Payable to an officer (once) upon commissioning if orders call for an active duty period of 90 days (assumed for ROTC members). Payable to an officer in the Reserve Component upon completion of at least 14 days of active duty or active duty for training. Authorized \$400 as a reimbursement for purchase of uniform and equipment.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 30	Commissioned as an Officer	Commissioned as an officer	Oath of Office	OMPF	Yes
			Active Duty orders for at least 90 days <b>OR</b> Reserve mobilization orders	PCS Orders	NSIPS	No
			Reserve meets the eligibility requirements	PCS Orders	NSIPS	No

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
<b>Medical Pays</b>						
<b>Variable Special Pay</b>	Variable Special Pay (VSP) is paid to officers part of the Medical Corps or Dental Corps. Members of these Corps on active duty or ordered to active duty for 1 year or more are entitled to VSP. An officer meeting these requirements will have a Health Professions Pay Date (HPPED) that marks the beginning of the pay, similar to a PEBD for Basic Pay.  Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 5 and Ch.6 and OPNAV Instruction 7220.17 for further details.	Medical Core Officer on Active Duty	Member Pay Grade (Officer)	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Medical or Dental to validate licensure)	Statement of Service	OMPF: PERS835	Yes
			Years of creditable medical service (based on Health Professional Pay Entry Date [HPPED])	Statement of Service BUMIS Screen Shot to include Internship and Residency Years (if applicable)	OMPF: PERS835 BUMIS	Yes No
<b>Additional Special Pay</b>	Additional Special Pay (ASP) is paid to officers part of the Medical Corps or Dental Corps. An officer who is entitled to VSP and who has a current, valid, unrestricted license or approved waiver is entitled to ASP. The officer must agree to remain on active duty for a period of not less than 1 year as computed from the effective date of the ASP agreement.  Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 5 and Ch.6 and OPNAV Instruction 7220.17 for further details.	1+ Year Contract for ASP	Member Pay Grade (must be Officer)	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Medical or Dental to validate licensure)	See Variable Special Pay Entitlement		
			Number of additional Active Duty Years of Service (1+)	Active Duty Agreement for Medical ASP Letter & CO's Endorsement for ASP	BUMED	No
<b>Board Certification Pay</b>	Board Certification Pay (BCP) is paid to officers part of the Medical Corps or Dental Corps. BCP is an entitlement for medical officers on active duty who are board certified in a medical specialty recognized by the American Board of Medical Specialties, the Bureau of Osteopathic Specialties, American Dental Association, or has attained Board Certification Equivalency.  Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 5 and Ch.6 and OPNAV Instruction 7220.17 for further details.	Certification in a recognized medical specialty	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Medical or Dental)	<a href="#">See Variable Special Pay Entitlement</a>		
			Years of creditable medical service (based on Health Professional Pay Entry Date [HPPED])	<a href="#">See Variable Special Pay Entitlement</a>		
			Board certified in a recognized medical specialty	Request for Board Certification Pay & Commanding Officer's Endorsement for Board Certification Pay	BUMED	No
			Active Duty for 1+ Year	PCS Orders	BUMED	No
<b>Board Certification Pay (Nurse Corps)</b>	Nurse Corps officers who are board certified and practicing in a non-physician health care provider specialty are eligible for Board Certified Pay.  Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 7 and OPNAV Instruction 7220.17 for further details.	Approval	Request for Board Certification Pay & Commanding Officer's Endorsement for Board Certification Pay	BUMED	No	
			Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Nurse)	<a href="#">See Variable Special Pay Entitlement</a>		
			Post-Baccalaureate Degree & Certified in the provider's specialty	Copy of Board Certificate OR Board's letter of notification of certification Copy of Diploma or Graduate transcript	BUMED BUMED	No No
<b>Board Certification Pay for Non-Physician Health Care Providers</b>	BCP for Non-Physician Health Care Providers (NPBCP) is an entitlement for Medical Service Corps officers who are board certified in a medical specialty recognized by a professional specialty board. Psychologists <b>cannot</b> receive this pay.  Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 7 and OPNAV Instruction 7220.17 for further details.	Approval	Board Certified Pay Request & Board Certified Pay CO's Endorsement (or Recertification)	BUMED	No	
			Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Medical Service)	<a href="#">See Variable Special Pay Entitlement</a>		
			Post-Baccalaureate Degree & Certified in the provider's specialty	Copy of Board Certificate OR Board's letter of notification of certification Copy of Diploma or Graduate transcript	BUMED BUMED	No No
<b>Incentive Special Pay</b>	Incentive Special Pay (ISP) is paid to officers part of the Medical Corps. ISP is awarded to reduce the pay gap between military medical officers who meet specified criteria and civilian specialists. They must agree to remain on active duty for 1+ year, have completed internship/residency, currently credentialed, privileged, and practicing in the medical specialty designated for which ISP is to be paid and are in a position or specialty warranting award of ISP.  Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 5 and OPNAV Instruction 7220.17 for further details.	Qualified and serving in a position warranting the award of ISP	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Medical)	<a href="#">See Variable Special Pay Entitlement</a>		
			Qualified Specialty for ISP	Request for Incentive Special Pay & Commanding Officer's Endorsement for Incentive Special Pay	BUMED	No
			Agreement Term (# of Years)	Request for Incentive Special Pay & Commanding Officer's Endorsement for Incentive Special Pay	BUMED	No
<b>Multiyear Special Pay / Multiyear Incentive Special Pay</b>	Multiyear Special Pay and Multiyear Incentive Special Pay (MSP/MISP) is paid to officers part of the Medical Corps. MSP/MISP is paid to those designated specialties to support desired staffing levels by specialty. The officer must agree to remain on active duty for 2, 3, or 4 years beyond any service obligation for medical education, training or a previous MSP agreement. MSP/MISP is additive to all other medical officer special pays.  Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 5 and OPNAV Instruction 7220.17 for further details.	Approval	Member Pay Grade (0-7 or less)	<a href="#">See Basic Pay Entitlement</a>		
			Years of creditable medical service (8+ Years)	<a href="#">See Variable Special Pay Entitlement</a>		
			Designation (Medical)	<a href="#">See Variable Special Pay Entitlement</a>		
			Specialty	Application for Multi year special pay request & Commanding Officer's Endorsement for Multiyear Special Pay Request	BUMED	No
			Agreement Terms (# of years)	Application for Multi year special pay request & Commanding Officer's Endorsement for Multiyear Special Pay Request	BUMED	No
			Application for Multi year special pay request & Commanding Officer's Endorsement for Multiyear Special Pay Request	BUMED	No	

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
Certified Registered Nurse Anesthetists - Incentive Special Pay	This entitlement is a financial incentive for CRNAs to remain on active duty to ensure there are adequate numbers of qualified CRNAs to meet the military medical care needs. Incentive Special Pay is not to exceed \$50K annually for one year service agreement. Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 21 and OPNAV Instruction 7220.17 for further details.	Agreement to serve 1+ Yrs. of Active Duty as a CRNA	Member Pay Grade (Officer)	<a href="#">See Basic Pay Entitlement</a>		
			Registered Nurse Anesthetists Eligibility (Certification)	Signed and dated Registered Nurse Anesthetists Certification	BUMED	No
			Agreement to remain on active duty for a period of not less than 1 year	Application for CRNA Incentive Special Pay & Commanding Officer's Endorsement for CRNA Incentive Special Pay	BUMED	No
Navy Nurse Corps Accession Bonus	An accession bonus is paid to registered nurses who agree to accept a commission as an officer of the Nurse Corps and remain on active duty for a period of 3 or 4 years. Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 21 and OPNAV Instruction 7220.17 for further details.	Agreement to serve 1+ Yrs. of Active Duty as a CRNA	Approval	Application for CRNA Incentive Special Pay & Commanding Officer's Endorsement for CRNA Incentive Special Pay	BUMED	No
			Member Pay Grade (Officer)	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Nurse)	<a href="#">See Variable Special Pay Entitlement</a>		
Dental Officer Multiyear Retention Bonus (DOMRB)	Dental Officer Multiyear Retention Bonus (DOMRB) is a discretionary bonus paid to Dental Corps officers intended to alleviate the most severe shortfalls in dental specialties. DOMRB is additive to all other dental officer special pays. The eligibility requirements include: pay grade below O-7, at least 8 years of creditable service, have completed or will complete initial residency training to gain specialty qualification by the end of the FY. Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 6 and OPNAV Instruction 7220.17 for further details.	Dental Certification & Extension of Enlistment	Agreement to remain on active duty for a period of 3 or 4 years	Nurse Corps Accession Bonus Application & Obligated Service Agreement - Nurse Corps Active Duty Accession Bonus Program	BUMED	No
			Approval	Nurse Corps Accession Bonus Application & Obligated Service Agreement - Nurse Corps Active Duty Accession Bonus Program	BUMED	No
			Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Years of creditable medical service (8+ Years)	<a href="#">See Variable Special Pay Entitlement</a>		
			Designation (Medical or Dental)	<a href="#">See Variable Special Pay for Physicians and Dentists Entitlement</a>		
Diplomate Pay for Psychologists	An entitlement for Medical Service Corps officers who are licensed psychologists and have a diploma in psychology from the American Board of Professional Psychology. Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 7 and OPNAV Instruction 7220.17 for further details.	Licensed Psychologist approved for the pay	Specialty to determine Dental Officer Level (1, 2, 3, or 4)	Application for DOMRB request & Commanding Officer's Endorsement for DOMRB Request	BUMED	No
			Agreement Terms (# of years)	Application for DOMRB request & Commanding Officer's Endorsement for DOMRB Request	BUMED	No
			Approval	Application for DOMRB request & Commanding Officer's Endorsement for DOMRB Request	BUMED	No
			Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
Optometry Special Pay	Optometry Special Pay is an entitlement for Medical Service Corps officers who are designated as an Optometrist and begins on the day they report to active duty as an Optometrist. It is payable at 100/month. Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 7 and OPNAV Instruction 7220.17 for further details.	Optometrist reports for duty	Designation (Medical Service)	<a href="#">See Variable Special Pay for Physicians and Dentists Entitlement</a>		
			Years of creditable medical service	<a href="#">See Variable Special Pay for Physicians and Dentists Entitlement</a>		
Optometry Retention Bonus	The Optometry Retention Bonus (ORB) is payable in the amount of 6,000/year (in previous FYs) to retain optometrists in the Navy. Contract term is two years. Eligible officers do NOT include those serving in an internship or residency or those under obligation for government sponsored training. Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 7 and OPNAV Instruction 7220.17 for further details.	Eligible Optometrist Officer signs 2+ year agreement	Approval	Diplomate Pay for Psychologist Request & CO's Endorsement Diplomate Pay for Psychologists	BUMED	No
			Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Qualified and Licensed as an Optometrist	Certification	BUMED	No
Pharmacy Officer Special Pay	Pharmacy Officer Special Pay (POSP) is an entitlement for Medical Service Corps officers who are designated as pharmacists. Contract term is two years. POSP is payable based on years of creditable medical service. Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 7 and OPNAV Instruction 7220.17 for further details.	Pharmacy officer signs 2 year contract	Member Pay Grade (O-6 or below)	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Medical Service - Pharmacist)	<a href="#">See Variable Special Pay for Physicians and Dentists Entitlement</a>		
			Years of creditable medical service (based on Health Professional Pay Entry Date [HPPED])	<a href="#">See Variable Special Pay for Physicians and Dentists Entitlement</a>		
			Agreement Terms (2 Years)	Pharmacy Officer Special Pay Request & CO's Endorsement for Pharmacy Officer Special Pay Request	BUMED	No
Pharmacy Accession Bonus	An accession bonus may be paid to Pharmacists who agree to accept a commission as a Medical Service Corps officer and remain on active duty for a period of not less than 4 years. Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 7 and OPNAV Instruction 7220.17 for further details.	Pharmacy officer joins the Navy on 4+ year contract	Approval	Pharmacy Officer Special Pay Request & CO's Endorsement for Pharmacy Officer Special Pay Request	BUMED	No
			Member Pay Grade (Officer)	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Medical Service - Pharmacist)	<a href="#">See Variable Special Pay for Physicians and Dentists Entitlement</a>		
			Qualified and Licensed as a Pharmacist	Certification	BUMED	No
			Agreement Terms (4+ Years)	Pharmacy Accession Bonus Request & CO's Endorsement for Pharmacy Officer Special Pay Request	BUMED	No
Armed Forces Health Professions Scholarship Program Stipend	Member is eligible for the Armed Forces Health Professions Scholarship Program (AFHPSP) Stipend if: executed an AFHPSP agreement with the Navy, not serving on Active Duty, has commenced the academic curriculum, not graduated or completed specialized training and has not been suspended or disenrolled from the course of study or specialized. The stipend is only a portion of what is encompassed in the AFHPSP, which also provides tuition assistance and reimbursement for fees, books etc. Members are authorized the stipend for 10 1/2 months per year. Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 60	Latest of the following dates: -Date the Oath of Office was signed. -Date the HPSP Service Agreement was signed. -First day of the academic year	Approval	Armed Forces Health Professions Scholarship Program (AFHPSP) Agreement	BUMED - Accessions Dept.	No
			Member not currently participating in Navy Required Training		BUMED	No

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
<b>Non Medical Bonuses</b>						
Enlistment Bonus	An Enlistment Bonus is authorized for individuals who enlist in a Military Service for a specific period and, if applicable, for service in a military skill that is experiencing critical personnel shortages. May only receive one bonus in a lifetime not to exceed \$40K, and cannot receive enlistment bonus and reenlistment bonus in the same period. CNRC and CNO will approve military specialties as eligible for enlistment bonuses.  Refer to DoD Financial Management Regulations - 7000.14-R, Vol. 7A, Ch. 9	Member enlists into the U.S. Navy and reports to PDS	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Date of Enlistment	DD Form 1966: Record of Military Processing (To include contract terms)	OMPF	Yes
			NEC	PCS Orders	NSIPS	No
				DD Form 4 to include Annex to Enlistment Contract	OMPF	Yes
				RTC/NTC reclassification records to modify enlistment guarantees with authorized enlistment bonus	OMPF	Yes
	Completion of required school with graduation roster or equivalent	PSD/School Program Managers	No			
Enlisted Supervisor Retention Pay	ESRP is a bonus to retain senior Enlisted members in the nuclear community and ensure these billets remained filled with qualified and experienced Sailors.  Refer to the ESRP NAV ADMINS for further information on eligibility and payment amount.	Member reenlists with specified Nuclear NEC	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Pay Entry Base Date	<a href="#">See Basic Pay Entitlement</a>		
			NEC	PCS Orders	NSIPS	No
			End of Active Obligated Service Date	Immediate Reenlistment Contract OPINS Screen Shot	OMPF PSDs/Commands	Yes No
Career Status Bonus	Member is eligible to enter into a Career Status Bonus (CSB) agreement if: member is on Active Duty, became a member of a Uniformed Service on or after August 1, 1986, member has received the CSB/REDUX eligibility notification and six months or less has transpired since the member received the CSB/REDUX eligibility notification.	Member elects the CSB bonus option	Date of Initial Entry into the Military (DIEMS) (15+ Years of Service)	<a href="#">See Basic Pay Entitlement</a>		
			Eligibility	DD 2839: Career Status Bonus (CSB) Election	DFAS	No
			End of Active Obligated Service Date (20 Years of Service)	Immediate Reenlistment Contract	OMPF	Yes
			Payment Election	DD 2839: Career Status Bonus (CSB) Election	DFAS	No
			Approval	DD 2839: Career Status Bonus (CSB) Election	DFAS	No
Accession Bonus for Officer Candidates	Similar to an Enlistment Bonus, this bonus is given to new officers in the Navy upon taking the Oath of Office. It can be paid in a lump sum or on a payment schedule. The amount of an accession bonus may not exceed \$8,000.  Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 3.	Appointed as a commissioned officer	Member Pay Grade (Officer)	<a href="#">See Basic Pay Entitlement</a>		
			Commissioned as an officer	Oath of Office	OMPF	Yes
Accession Bonus for New Officers in Critical Skills	Accession Bonus for New Officers in Critical Skills eligibility is dependent upon if the person agrees to accept a commission or an appointment as an officer of the Navy and serve on Active Duty in a designated critical officer skill. A member is not entitled to an accession bonus for the same period as a Registered Nurse, Dental Officer, Pharmacy Officer, or Nuclear Career Officer. The amount paid should not exceed \$60,000.  Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 3.	Accept a commission or an appointment as an officer of the Navy and serve on Active Duty	Commissioned as an officer	Oath of Office	OMPF	Yes
				New Officers in Critical Skills agreement	OMPF	Yes
				Specific critical skill sets with authorized amount	NAVADMIN	NPC Website
Selective Reenlistment Bonus (SRB)	Member who meets the eligibility requirements is entitled to the SRB entitlement for voluntary extension of enlistment or reenlistment. They must have between 17 months and 20 years of active service with a special military skill and reenlist for 3+ years. Award Levels of SRB are determined by zone eligibility, the factors of which are included in the attributes.  Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 9	Reenlistment	Member Pay Grade (E-3 or higher)	<a href="#">See Basic Pay Entitlement</a>		
			Years of Service (Years and Months)	<a href="#">See Basic Pay Entitlement</a>		
			NEC	PCS Orders	NSIPS	No
			Reenlistment Term	Immediate Reenlistment Contract	OMPF	Yes
			Months until EAOS	OPINS Screen Shot	OPINS	No
			Broken Service Status	DD 214: Certificate of Release or Discharge from Active Duty	OMPF	Yes
Nuclear Officer Accession Pay	Nuclear Accession Pay is a financial incentive to encourage adequate numbers of voluntary accessions into the Navy's nuclear power officer community. Officers who are on active duty and who enter the nuclear propulsion training program qualify for the bonus upon entry.  Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 3 and OPNAV Instruction 7220.11D	Entry into the Nuclear Propulsion Training Program	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Qualified Entry into the Nuclear Training Program	Proof of entry into the program	PERS42	No
Nuclear Career Accession Pay	Nuclear Career Accession Pay is a bonus paid to URL officers on active duty upon completion of the Nuclear propulsion training program.  Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 3 and OPNAV Instruction 7220.11D	Completion of the Nuclear Propulsion Training Program	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Completion of the Nuclear Propulsion Training Program	Dated and authorized certificate of completion of the Nuclear Propulsion training program	PERS42	No
Nuclear Officer Continuation Pay	The Nuclear Continuation Pay entitlement is a financial incentive for Nuclear-qualified Navy officers to continue on active duty upon completion of obligated service. The maximum payable by law is \$30K for each year of a minimum 3-year active-service agreement. Officers must agree to remain on active duty for an additional 3, 4, 5, 6, or 7 years beyond their existing service obligation.  Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 3 and OPNAV Instruction 7220.11D	Completion of Nuclear Propulsion Training Program & Extension of Enlistment	Member Pay Grade (Must be an Officer)	<a href="#">See Basic Pay Entitlement</a>		
			Nuclear-Qualified (Completion of Nuclear Propulsion training Program and Date of Completion)	Dated and authorized certificate of completion of the Nuclear Propulsion training program	PERS42	No
			Number of additional Active Duty Years of Service	Contract	PERS42	No
Nuclear Career Annual Incentive Bonus (AIB)	Nuclear AIB is paid annually to nuclear-qualified officers who have completed their initial service requirement, including all nuclear-trained and nuclear-qualified limited duty officers (LDOs) and chief warrant officers (CWOs), who remain on active duty for a specified period. Only officers in pay grades W2 through W5 and O1 through O6 are eligible for AIB. (Cannot receive with Nuclear COPAY).		Member Pay Grade (W2-W5, O1-O6)	<a href="#">See Basic Pay Entitlement</a>		
			Nuclear-Qualified (Completion of Nuclear Propulsion training Program and Date of Completion)	Dated and authorized certificate of completion of the Nuclear Propulsion training program	PERS42	No
			Not Receiving Nuclear COPAY or ACIP	Leave and Earnings Statement	JLES	No

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
Aviation Career Continuation Pay	Aviation Continuation Pay is a financial incentive to retain qualified, experienced officer aviators who have completed their Active Duty Service Obligation (ADSO) to remain on active duty for a specified period. Services may pay up to \$25K for each year of service agreement, regardless of the length of contract, through 25 years of aviation service.  Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 22 and "FY-XX ACCP Program Information".	Extension of Enlistment	Member Pay Grade (Less than O-4)	<a href="#">See Basic Pay Entitlement</a>		
			Designation (Aviation 1310 or 1320)	Statement of Service	OMPF	Yes
			Years of Aviation Service (Between 7 and 12)	Aviation Career Summary	PERS435	No
			ADSO expiration date in current FY or next FY	Aviation Career Continuation Pay Application letter and & Command Endorsement	PERS435	No
Special Warfare Officer Critical Skills Bonus	This bonus is designed to be an incentive for LDCR in the SWO community to remain in the Navy through the 15th year of commissioned service.  Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 3 and NAVADMIN 326/02, "SURFACE WARFARE OFFICER CRITICAL SKILLS BONUS" and any current NAV ADMINS for this subject.	Officer eligible to sign a Critical Military Skill Retention Bonus agreement	Member Pay Grade (O-4)	<a href="#">See Basic Pay Entitlement</a>		
			Years of Service (Less than 25 years, including the SWO Contract period)	<a href="#">See Base Pay Entitlement</a>		
			Date of Promotion to O-4	Promotion History	NSIPS	No
			Designator	SWO CSRB Cover Sheet	PERS 411	No
Special Warfare Officer Continuation Pay	A retention bonus offered to Naval Special Warfare officers serving in any assignment or position, afloat or ashore, specifically authorized or coded for SEAL officers or requiring SEAL qualification or experience.  Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 3 and OPNAVIST JACCP is designed to improve retention and to help alleviate the financial burden of student loan debt on junior judge advocates. 60K is paid out in three phases with service obligation requirements.	Officer executed a SWOCP agreement	Completed 2 Department Head (DH) Tours	SWO CSRB Cover Sheet	PERS 411	No
			Bonus Approval	Command Endorsement letter & Application for Bonus	PERS 411	No
			Member Pay Grade (O-3)	<a href="#">See Base Pay Entitlement</a>		
			Years of Service (Between 6 and 14)	<a href="#">See Basic Pay Entitlement</a>		
Judge Advocate Continuation Pay	Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 3 and OPNAV INSTRUCTION 7220.10 "Nav. Judge Advocate Continuation Pay"	Qualified and selected for Career Status Board	Designator (Special Warfare 1130 or 1137)	Naval Special Warfare Officer Continuation Pay Application Letter	PERS-311D	No
			Bonus Approval	Statement of Service	PERS-311D	No
Armed Forces Transfer Incentive Bonus	Member is eligible to enter into an Armed Forces Transfer Incentive Bonus agreement if: satisfactorily complete any term of enlistment in the armed forces, eligible for reenlistment in the Navy or, in the case of an officer, is eligible to continue in service in a Regular or Reserve Component of the Navy, fulfilled such requirements for transfer to the component of the armed force to which the member will transfer as the Secretary having jurisdiction over such armed force shall establish.	Member transferred from another branch of service, components	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Qualified and Certified in accordance with Article 27(b) UCMJ	Navy Judge Advocate Continuation Pay Application Letter & Command Endorsement	PERS-4416	No
Critical Military Skills Retention Bonus	An enlisted member eligible to sign a Critical Military Skill Retention Bonus agreement if: qualified critical military skill as designated by the SECNAV or accepts an assignment to a high priority unit; remain on Active Duty for a period of at least one year pursuant to an indefinite enlistment; remain in an active status in a Reserve component for a period of at least one year, pursuant to an indefinite enlistment; reenlist or voluntarily extend the current enlistment for at least one year; has not completed more than twenty-four years of Active Duty or service in an active status in a Reserve component, will not complete twenty-five years of Active Duty or service before the bonus period ends.  DoD Financial Management Regulation 7000.14-R, Volume 7A, Chapter 3 (See: RETENTION INCENTIVE FOR CRITICAL MILITARY SKILLS).	Sign a Critical Military Skill Retention Bonus agreement based on existing policy	Pay Entry Base Date	<a href="#">See Basic Pay Entitlement</a>		
			Verify authority of Critical Military Skills eligible for Bonus	NAVADMIN	OMPF/PSD/Command/NPC Program Manager	No
			Approval	Critical Military Skill Retention Bonus agreement	Program Managers	No
Enlisted Component Transfer Bonus	Enlisted member is eligible to execute an Enlisted Component Transfer Bonus agreement if: in a Regular or Reserve Component, satisfactorily completed all terms of enlistment in the member's current component, and qualified for reenlistment in the Ready Reserve of the member's current Service and meets any additional conditions and requirements prescribed by the SECNAV.  DoD Financial Management Regulation 7000.14-R, Volume 7A, Chapter 3 (See: INCENTIVE BONUS, TRANSFER BETWEEN ARMED FORCES) and Department of Defense Instruction (DoDI) 1304.31	Execute an Enlisted Component Transfer Bonus agreement	Designated Military Skill or Specialty	NPC approval Enlisted Component Transfer Bonus	Program Manager	Yes
			Period of Obligated Service (under new contract)	NPC approval Enlisted Component Transfer Bonus	Program Manager	No
			Approval	NPC approval Enlisted Component Transfer Bonus	Program Manager	No
Enlisted Conversion Bonus	An enlisted member is eligible to execute an Enlisted Conversion Bonus agreement if in a pay grade below E-7 and has no more than 12 years of creditable service for Basic Pay.  Refer to Department of Defense Instruction (DoDI) 1304.31 <i>Note: Bonus is not included in the DoD FMR.</i>	Execute an Enlisted Conversion Bonus agreement	Member Pay Grade (Below E-7)	<a href="#">See Basic Pay Entitlement</a>		
			Pay Entry Base Date (Less than 12 YOS)	<a href="#">See Basic Pay Entitlement</a>		
			Designated Military Skill or Specialty	Enlisted Conversion Bonus agreement	Program Manager	Np
			Period of Obligated Service (under new contract)	Enlisted Conversion Bonus agreement	Program Manager	Np
Enlisted Inter-Service Transfer Bonus	An enlisted member is eligible to execute an Enlisted Inter-Service Transfer Bonus agreement if: - member is in a Regular or Ready Reserve component. - has satisfactorily completed each enlistment in a Service. - qualified for reenlistment in the Regular or Reserve Component of the Service to which the member is transferring.  Refer to Department of Defense Instruction (DoDI) 1304.31	Execute an Enlisted Inter-Service Transfer Bonus agreement	Approval	Enlisted Conversion Bonus agreement	Program Manager	No
			Designated Military Skill or Specialty	Inter-Service Transfer Bonus agreement	Program Manager	Yes
			Period of Obligated Service (under new contract)	Inter-Service Transfer Bonus agreement	Program Manager	No
Military Occupational Specialty Conversion Incentive Bonus	Member is eligible for a Military Occupational Specialty Conversion Incentive Bonus written agreement if one of the following is true: member is in a pay grade E-6 and has ten years or less of Creditable Service for Basic Pay or in a pay grade E-5 or below, regardless of years of service; executed a Military Occupational Specialty Conversion Incentive Bonus agreement with the Navy.  Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 56	Member executed a Military Occupational Specialty Conversion Incentive Bonus written agreement	Approval	NPC approval for Inter-Service Transfer Bonus	Program Manager	No
			Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Pay Entry Base Date	<a href="#">See Basic Pay Entitlement</a>		
			Entitlement Approval	Military Occupational Specialty Conversion Incentive Bonus Application Letter and Approvals	Program Manager	No

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
Additional Entitlements						
Personal Money Allowance	A few high-ranking members of the Navy are authorized a special monthly Personal Money Allowance. This allowance is to help them pay for special requirements of their duties, such as attending various social events. Specific rates and eligibility requirements can be found in Table 31-1. Refer to DoD Financial Management Regulation 7000.14-R, Volume 7A, Chapter 31	Appointment to eligible Pay Grade and position	Eligible Position	PCS Orders	NSIPS	No
			Date of service	PCS Orders	NSIPS	No
Active Duty Education Loan Repayment Program	An enlisted member eligible for the Education Loan Repayment Program if the member performed a full year of service on Active Duty in an officer program or in a military occupational specialty specified by the Secretary of Defense and if the member holds one of the following types of loans: loan made, insured, or guaranteed under the Stafford Federal Student Loan Program, under the William D. Ford Federal Direct Loan Program, under the Federal Family Education Loan Program; incurred for educational purposes made by a lender that is an agency or instrumentality of a state. Refer to TITLE 10 - ARMED FORCES, Subtitle A - General Military Law, Part III - Training and Education, Chapter 109 - Educational Loan Repayment Programs, Sec. 2171 Education Loan Repayment Program: Enlisted Members on Active Duty in Specified Military Specialties	Enlisted member eligible if performed a full year of service on Active Duty and obtained an eligible loan	Member Active Duty Personnel Strength Category - Enlisted	DD Form 4 Annex to DD Form 4	OMPF	Yes
			Loan repayment incentive terms and amount	DD FORM 2475, DOD Education Loan repayment Program Annual Application Loan Repayment Service Agreement	CNRC/PSD/Command	No
			Member Active Duty Personnel Strength Category - Officer	Oath of Office (NAVPERs 1421/7)	OMPF	Yes
			Loan repayment incentive terms and amount	DD FORM 2475, DOD Education Loan repayment Program Annual Application Loan Repayment Service Agreement	CNRC/PSD/Command	No
					OMPF	Yes
					OMPF	Yes
College First Program Allowance	Enlisted member is eligible for College First Program Allowance if: executed a College First Program Agreement with the Navy, member is in the Individual Ready Reserve, enrolled in, and pursuing a program of education, at an institution of higher education, or a program of vocational or technical training, on a full-time basis, has received less than twenty-four months of the College First Program Allowance.	Individual Ready Reserve member executed a College First Program Agreement	Member status	DD Form 1966 Annex to DD Form 4 College First Program Agreement approval	OMPF	Yes
			Enrollment in an institution of higher education or a program of vocational or technical training	Copy of school registration	CNRC/PSD/Command	No
					OMPF	Yes
Accrued Leave Payment (Lump Sum Leave)	Enlisted member is eligible for payment of unused accrued leave not exceeding sixty days over a career IF one of the following occurs: (1) Discharged under honorable conditions, retires, elects the first voluntary extension of enlistment and continues on Active Duty during extension period (2) On Active Duty and is discharged for the specific purpose of enlisting or reenlisting and immediately reenlists or reenters on Active Duty (3) Separated or released from Active Duty under honorable conditions after fulfilling service obligations and immediately reenlists or reenters on Active Duty (4) Accepts an appointment and enters on duty as a cadet or midshipman without being discharged from enlisted status. (5) Separated under honorable conditions at the expiration of an involuntary extension of enlistment and the member immediately reenlist (6) Separates during an involuntary extension of enlistment for the purpose of reenlisting and the member immediately reenlists (7) Separated or released from a Reserve Component under honorable conditions while not serving on Active Duty, is in a Reserve Component not serving on Active Duty and terminates an enlistment in conjunction with the commencement of a successive enlistment. Refer to DoD FMR - 7000.14-R, VOLUME 7A, CHAPTER 35 'SEPARATION PAYMENTS' for further details.	Member's Separation from the Navy	Days of Leave Accrued	DD Form 214: Certificate of Release or Discharge from Active Duty	OMPF	Yes
				LSL MMPA Screen Shot	MMPA	No
			Discharge from the US Navy	DD Form 214: Certificate of Release or Discharge from Active Duty	OMPF	Yes
Release Split Pay Option	The Release Split Pay Option entitlement is a return of funds from a member's Stored Value Card (SVC) to their payroll account. Refer to DoD Financial Management Regulation 7000.14-R, Volume 5, Chapter 17	Money is returned from the Member's SVC	Automatic			
Advance Debt	Advanced Debt represents the amount a member owes the Navy. It could be for multiple reasons, like an overpayment of Career Sea Pay. When an overpayment to the member occurs, an Advance Debt is automatically established and the member notified. Typically it will be collected from the next pay check. While it appears on the LES, no money is being paid to the member.	Member owes money to the Navy	Automatic			
Service members' Group Life Insurance Premium Reimbursement Allowance	When a sailor is serving in an eligible combat zone (currently Operation Enduring Freedom or Operation New Dawn) they are not required to pay for their life insurance. The refund of this deduction from pay appears as an entitlement on the LES, and is easily substantiated by the member's location. Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 47	Member reports to a combat zone	Serving a Combat Zone in support of Operation New Dawn or Operation Enduring Freedom	PCS Orders	NSIPS	No
				Temporary Orders to a combat zone	PSD/Commands	No
Refund Debt	The Refund Debt entitlement returns pay that was erroneously removed from the member's LES. The Exchange Command input identifies the balance due and the monthly collection amounts. If the debt is collected off-line after submitting the input, exchange is responsible for the refund. Refer to DoD Financial Management Regulation 7000.14-R, Volume 7A, Chapter 50	Discovery of LES error	Type of Error	Type of error that initiated the debt will determine the supporting documentation, once the type of error is determined the supporting documentation relevant should be provided as support for the error and the correction of that error via the LES	N/A	No

Pay/Entitlement Type	Description	Pay Trigger	Attributes Tested	Authoritative Document(s) Name	Point of Contact	Available in OMPF?
Saved Pay (General)	The Saved Pay entitlement reflects the difference between the member's pay would have been had they remained an E-9 and what it is upon appointment to warrant officer. It is rare that there is a decrease in pay, but the saved pay entitlement will restore their pay so there is no decrease in Basic Pay. Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 1	Appointment to Officer from E-9	Saved Pay Amount	Computation worksheet to determine amount of saved pay	DFAS	No
Advance Pay	An advance of pay is to ease hardships imposed by the lack of regular payments when a member is mobilized, ordered to duty at distant stations, or deployed aboard ships for more than 30 days. It is also given to every midshipman receives in the sum of \$500 upon entrance as a freshman to the academy to pay for their uniform and all other necessary college supplies. This is paid back over the course of their four years at the Naval Academy through a deduction on their LES. Refer to DoD Financial Management Regulations 7000.14-R, Vol. 7A, Ch. 32	30 days + of Consecutive Deployment or PCS Move or Entrance into the Naval Academy	Member Pay Grade (Enlisted, Officer or Cadet)	<a href="#">See Basic Pay Entitlement</a>		
			Pay Entry Base Date	<a href="#">See Basic Pay Entitlement</a>		
			Amount of advance pay (less taxes)	DD Form 2560: Advance Pay Certification/Authorization	PSD/Commands	No
			Reason and Approval of Advance	DD Form 2560: Advance Pay Certification/Authorization	PSD/Commands	No
Quasi Advances	A Quasi Advance is treated like an unplanned advance pay. There was no obligation for the pay entitlement but the member was receiving the entitlement regardless. These issues are handled on a case by case basis between DFAS and the PSDs. Generally DFAS has 90 days to clear the issue and settles by creating an obligation or requiring the member to pay back the entitlement that was not rightfully received. Occasionally these issues can take months or years to settle if the monetary sum in question is very large.	Potential Error or Discovery of LES Error	Initial Advance Amount	Document that supports the initial reason for Quasi Advance	DFAS	No
			Monthly Payment Amount	Document that supports repayment of the Quasi Advance	DFAS	No
			Present Balance	DFAS documentation to support the calculation of the quasi advance to the member	DFAS	No
Benefits for Members Held as Captives	Additional pay given to members who are designated captives by the Secretary of Defense. Refer to DoD Financial Management Regulation 7000.14-R, Vol. 7A, Ch. 37. Rates will be obtained from the Office of the Under Secretary of Defense.	Member Held in Captivity	Days held captive	Evidence of authorization from the Secretary of Defense	DFAS	No
			Amount	Rates will be obtained from the Office of the Under Secretary of Defense	DFAS	No
Payments Entitlement of Members Missing, Missing in Action, Interned, and Payments to Dependents	Entitlement is given to a member declared in a missing status and allows them to continue to receive several active duty entitlements, including Base Pay, BAS, and BAH. Refer to DoD Financial Management Regulation 7000.14-R, Volume 7A, Chapter 34. See Table 34-2 for specific eligibility requirements	Duty Status: Missing	Date the Member was announced MIA	Designation letter by the Secretary of the Navy, Bureau of Naval Personnel	OPNAV N135C	No
			Current status of member	DD Form 1300: Report of Casualty	OMPF	Yes
				History of Assignments	NSIPS	No
Payments on Behalf of Deceased Members	Entitlement is given to member's designated person or next of kin upon death of the member regardless of whether the death occurred in the line of duty, traveling to or from such duty or as a result of the member's misconduct. Additionally, a former member who dies during the 120-day period beginning on the day following date of discharge or release, under honorable conditions is eligible for this entitlement. Standard payment is 100K. Refer to DoD Financial Management Regulation 7000.14-R, Volume 7A, Chapter 36 and MILPERSMAN Article 1770-280 for further details.	Death of Member	Date of death	DD Form 397: Claim Certification and Voucher for Death Gratuity Payment	OPNAV N135C	Yes
			Date of Honorable Discharge	DD Form 214: Certificate of Release or Discharge from Active Duty	OMPF	Yes
Payments on Behalf of Mentally Incompetent Members	This entitlement is to provide payments to mentally incompetent members including active duty pay and allowances pending appointment of a legal representative. Refer to DoD Financial Management Regulation 7000.14-R, Volume 7A, Chapter 33	Declaration of mental incompetence	Date of Mental Incompetence Declaration	Dated designation letter to validate Mental Incompetence	BUPERS	No
Disability Severance Pay	A member is eligible for Disability Severance Pay if the member is separated from the Service for a physical disability and member has separation orders that specify the member is eligible for disability severance. Computed using Member Pay Grade and Pay Entry Base Date (to include YOS up to 19 yrs.). Refer to DoD 7000.14-R, Vol. 7A, Ch. 35 "SEVERANCE PAY"	Member has separation orders that specify eligibility for disability severance	Member Pay Grade	<a href="#">See Basic Pay Entitlement</a>		
			Years of Service	<a href="#">See Basic Pay Entitlement</a>		
			Disability Severance Pay authority	Separation Orders	NSIPS	No
			Validation of separation date and other entitlements	DD 214: Certificate of Release or Discharge from Active Duty Separation Worksheet and all supporting documents (detaching endorsements, approved leave papers, signed copies of NAVPERS 1070/602, etc.)	OMPF PSD/Command	Yes No
Pay and Allowance Continuation Program	Member is eligible for Pay and Allowance Continuation (PAC Program) when injured, wound or illness is determined to be in the line of duty, member's injury, wound or illness requires hospitalization for treatment of the wound, injury, or illness and member's injury, wound or illness occurred while serving in a combat operation, in a combat zone, serving in a hostile fire area or while exposed to a hostile fire event (regardless of location). This process is handled by DFAS. Refer to DoD Financial Management Regulation 7000.14-R, Volume 7A, Chapter 13	Member is injured, wound or illness is determined to be in the line of duty	Duty Status and effective date	NSIPS screen shot (Member Data Summary and/or Assignment History)	DFAS	No
			Returned for assignment to other than a medical or patient unit for duty	Copies of TEMDU Orders/PCS Orders	DFAS	No
			Discharged, separated, or retired (including temporary disability retirement) from Service	DD 214: Certificate of Release or Discharge from Active Duty	OMPF	Yes
				Full Separation Package	DFAS	No