

**COMMANDING OFFICERS BRIEF**

**FROM: DRUG AND ALCOHOL PROGRAM ADVISOR**

**TO: COMMANDING OFFICER**

**VIA: EXECUTIVE OFFICER**

**SUBJ: BRIEF ON SUBSTANCE ABUSE REFERRAL**

ICO \_\_\_\_\_

**1. METHOD OF IDENTIFICATION:**

- SELF-REFERRAL                       COMMAND REFERRAL  
 INCIDENT REFERRAL

**2. SUBSTANCE (S) OF ABUSE:**

\_\_\_\_\_  
\_\_\_\_\_

**3. PRIOR INCIDENTS:**

\_\_\_\_\_  
\_\_\_\_\_

**4. CIVIL ACTION PENDING:**

\_\_\_\_\_  
\_\_\_\_\_

**5. MILITARY ACTION PENDING:**

\_\_\_\_\_  
\_\_\_\_\_

**6. SUMMARY OF ADMINISTRATIVE REVIEW:**
